



# TANF 702-1

## EMPLOYMENT and TRAINING

### Screenings and Assessments

<b>Supersedes:</b>	New
<b>TANF EMPLOYMENT and TRAINING POLICY</b>	
<b>Overview:</b>	<p>The Family Bridge Model framework must be used when developing screening tools and assessments.</p> <p>Screenings and assessments are:</p> <ol style="list-style-type: none"><li>1. Part of an interactive conversation between the client advocate and the individual/family;</li><li>2. Conducted at enrollment/intake for each adult TANF client (includes eligible youths); and</li><li>3. Reviewed/updated at least once every 90 days while receiving TANF services.</li></ol> <p>Clients are referred to partner agencies when a specialized and/or in depth assessment is beyond the expertise of the employment and training contractor.</p>
<b>TANF FAMILY BRIDGE MODEL</b>	The Family Bridge Model must be completed when working with a family to identify strengths and barriers, and to determine appropriate screenings and barrier reductions approaches.
<b>DOMESTIC VIOLENCE SCREENING QUESTIONNAIRE (HCS-326)</b>	<p>All client advocates who administer the Domestic Violence (DV) Screening Questionnaire must be adequately trained to ensure clients receive appropriate supports and services.</p> <p>The DV screening questionnaire must be reviewed and discussed before a sanction is recommended, if possible.</p>
<b>EFFECTIVE DATE:</b>	January 1, 2017